

Grandview ISD

Sick Leave Bank

SY 2021-2022

The purpose of the Sick Leave Bank (SLB) is to provide additional sick leave days to members of the bank in the event of an unexpected, extended illness, surgery, or a temporary disability due to an injury. Days may be requested from the bank only after the member has exhausted all accumulated state and local leave.

Contribution of Days

To become a member of the bank, a full time employee must contribute one day minimum or two day's maximum from his / her accrued, or to be earned this year's, state sick leave.

- A.** These days will be subtracted from the member's state sick leave.
- B.** The days donated to SLB becomes the property of Grandview ISD
- C.** For the purpose of the bank the school year will be September 1 through August 31. If a member leaves the employment of Grandview ISD, their eligibility to draw from the bank, will end with the last day of employment or resignation.
- D.** A member must contribute to the SLB within the first two weeks of the school year or first two weeks of employment at GVISD.
- E.** If a person chooses to leave the SLB, their days contributed remain the property of Grandview ISD.

_____ Yes, I would like to participate in the GVISD Sick Leave Bank. I understand the procedure for enrollment and authorize GVISD to deduct from my state personal leave balance as stated above.

_____ No, I would not like to participate in the GVISD Sick Leave Bank.

Signature

Date

Printed Name

Please sign and return to your campus Secretary.